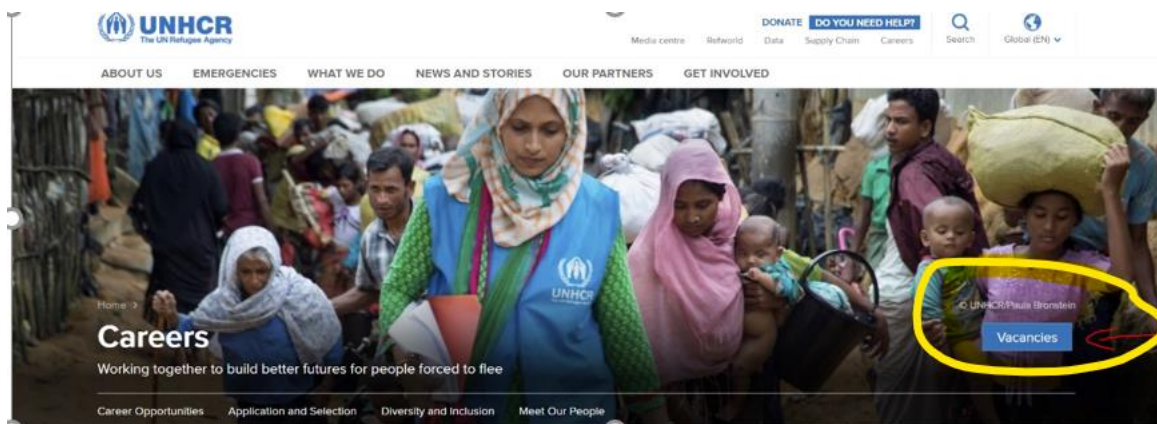


MSRP technical guide for external applicants

All candidates will need to complete the application steps via MSRP (UNHCR software). Candidates who have active MSRP accounts should apply through MSRP self-service¹, while the rest of candidates will have access to external platform of MSRP, where they will need to create a user account and manually complete the online application, following the provided instructions.

1. Please go to <https://www.unhcr.org/careers.html>.
2. Select Vacancy tab.



3. Select *New User* if you apply for the first time or choose *Sign* if you have registered before.

Job Search

Sign In | New User

You can search and review jobs from this page without creating an account with us. When you are ready to apply, registering only takes a few minutes. Your online account allows you to apply for jobs and access our online career tools. Please be advised that our online application form has undergone recent changes. New information may be required since the last time you completed an application with our agency. Please also note that UNHCR does not charge a fee at any stage of its recruitment process (application, interview, meeting, travelling, processing, training or any other fees).

Filter by

Keywords

Search Tips

Search

Reset Search

Save Search

More Options

Compendium Exercise

FT Ukraine Situ. (210)

Local Vacancies. (185)

March 2022 Comp. (158)

International Ta. (28)

March 2022 Compe. (16)

Salary Grade

P3 (172)

P4 (91)

...

612 matches found. Only the first 300 results can be displayed.

Sort By Posted Date

First 1-25 of 300 Last

Search Results

Asst HR Officer - 35806

Location: Brazzaville, Congo-Republic Of | Salary Grade: NA | Family Location Type: Family | Hardship Level: B | Exercise ID: Local Vacancies in the Field | Posting Closure Date: 05/05/2022



Driver - 35902

Location: Maputo, Mozambique | Salary Grade: G2 | Family Location Type: Family | Hardship Level: B | Exercise ID: Local Vacancies in the



¹ Please try to use a different internet browser and/or reset the cache of the browser if you cannot access the page

- If you are a new user, fill in the form indicating the fields marked with asterisk. Make sure you remember your username and password. If you have registered before, sign in by using your Username and Password.

Register

If you are new, you must first register in order to continue.

Account Information

*User Name | Username1

*Password |

*Confirm Password |

*First Name | Yourname

*Last Name | Yourlastname

Contact Information

*Primary Email Type | Home

*Email Address | youremail@mail.com

Primary Phone Type | Home

*Phone | +38000000000 | Ext |

Preferred Contact Method | Not Specified

[Already Registered?](#)

* Required Information

[Return to Previous Page](#)

- Select *My Account Information* and complete all the fields marked with asterisk.

Job Search

[Job Search](#) |
 [My Notifications](#) |
 [My Activities](#) |
 [My Favorite Jobs](#) |
 [My Saved Searches](#) |
 [My Account Information](#)
Signed In as Andrii | [Sign Out](#)

Filter by

Compendium Exercise

FT Ukraine Situ. (210)

Local Vacancies. (185)

March 2022 Comp. (158)

International Ta. (28)

March 2022 Compe.. (16)

612 matches found. Only the first 300 results can be displayed.

Search Results

Asst HR Officer - 35906
 Location: Brazzaville, Congo-Republic Of | Salary Grade: NA | Family Location Type: Family | Hardship Level: B | Exercise ID: Local Vacancies in the Field | Posting Closure Date: 05/05/2022

Driver - 35902
 Location: Maputo, Mozambique | Salary Grade: G2 | Family Location Type: Family | Hardship Level: B | Exercise ID: Local Vacancies in the Field | Posting Closure Date: 05/05/2022

RSD Officer (International Individual Contractor Agreement - I INDPS) - 35910

Sort By | Posted Date

First | 1-25 of 300 | Last

- Make sure you add both Current Nationality and Nationality at Birth to your profile. Save the changes.

Nationality Information

*Nationality Type	Country	Description	Delete
Nationality at Birth	UKR	Ukraine	
Current Nationality	UKR	Ukraine	

* Required Information

[Return to Previous Page](#)

[Job Search](#) |
 [My Notifications](#) |
 [My Activities](#) |
 [My Favorite Jobs](#) |
 [My Saved Searches](#) |
 [My Account Information](#)

- Go to *Job Search* and search by keywords (country/city/position title). Choose the appropriate vacancy at the vacancy description page and hit *Apply* button.

Job Search **Job Search** | My Notifications | My Activities | My Favorite Jobs | My Saved Searches | My Account Information Signed In as Andrii | Sign Out

Filter by Keywords **Ukraine** Search Tips

83 matches found Sort By **Posted Date**

Search Results | 1-25 of 83

Compendium Exercise	Salary Grade	Country	Details
FT Ukraine Situa. (69) Local Vacancies i. (5)	P3 (32) P4 (22) P2 (8) P5 (7) G5 (3) More...	Ukraine (69) Italy (3) Hungary (1) More...	Admin Officer - 35587 Location: Uzhhorod, Ukraine Residential Location: Uzhhorod, Ukraine Salary Grade: P3 Family Location Type: Pending Hardship Level: E Position Type: Standard Exercise ID: FT Ukraine Situation - April 2022 Posting Closure Date: 21/04/2022
			Admin Officer - 35588 Location: Dnipro, Ukraine Residential Location: Dnipro, Ukraine Salary Grade: P3 Family Location Type: Pending Hardship Level: E Position Type: Standard Exercise ID: FT Ukraine Situation - April 2022 Posting Closure Date: 21/04/2022
			Admin Officer - 35589 Location: Vinnytsia, Ukraine Residential Location: Vinnytsia, Ukraine Salary Grade: P3 Family Location Type: Pending Hardship Level: E Position Type: Standard Exercise ID: FT Ukraine Situation - April 2022 Posting Closure Date: 21/04/2022
			Assoc External Relations Of - 35598 Location: Kyiv, Ukraine Residential Location: Kyiv, Ukraine Salary Grade: P2 Family Location Type: Pending Hardship Level: E Position Type: Standard Exercise ID: FT Ukraine Situation - April 2022 Posting Closure Date: 21/04/2022

- Please follow the instructions at the system to fill out your personal profile. Once it is completed, hit *Submit Application* button.

Review/Submit - Step 7 of 7

Applying for: Driver

Review your application and make any changes before submitting.

My Contact Information

Email andrii.shpak18@gmail.com

If you still face difficulties, please contact the Human Resources at vacancy@unhcr.org